

REQUEST FOR PROPOSAL (RFP 2018-03)
Tractor and Backhoe/Loader Purchase
Due Date & Time: June 15, 2018 at 5:00 PM MDST

The Ramah Navajo Chapter-Office of Grants & Contracts, Ramah Navajo Department of Transportation (RNDOT) is requesting proposals from qualified, responsible and responsive heavy equipment dealerships to provide:

1. One (1) New Tractor, Loader, Lift-Type Center Drive Rotary Cutter, and Rear Blade according to the specifications provided in the RFP Packet.
2. One (1) New Backhoe/Loader according to the specifications provided in the RFP Packet.

RNDOT reserves the right to determine if a proposal is acceptable in terms of meeting RFP requirements and reserves the right to accept or reject any and all proposals received and waive any informalities and to negotiate with offerors regarding the terms of their proposal or parts thereof and to award the contract in the best interests of the RNDOT. RNDOT reserves the right to award multiple offerors (vendors). Navajo Preference will apply. RFP Packet may be obtained by contacting the RNC 638 Procurement Office at (505) 775-7150 or by visiting the RNC Website: <http://ramahnavajo.org/procurement/rfpsifbs/>

Advertising Dates:

Navajo Times:	May 31, June 7, 2018
Gallup Independent:	June 2 and 9, 2018
Albuquerque Journal:	June 3 and 10, 2018

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BACKGROUND INFORMATION

The Ramah Navajo Chapter, a political sub-unit and a sovereign tribal government of the Navajo Nation, is located on the Ramah Navajo Indian Reservation in the northwestern part of the State of New Mexico, Cibola County.

The Ramah Navajo Chapter, a part of and recognized by the Navajo Nation Tribal Council, receives its authority to contract community service programs directly with the Bureau of Indian Affairs, US Department of the Interior pursuant to Public Law 93-638 Indian Self-Determination and Educational Assistance Act, as amended.

The Chapter administers the following major programs—Law Enforcement/Corrections Services, Natural Resources/Range Management, Real Estate/Probate Services, Community Planning & Development, Facilities Management, Tribal Services and general administrative support services. The RNC '638 also subcontracts the community housing program through the Navajo Nation and Navajo Housing Authority through Public Law 104-330 Native American Housing and Self-Determination Act (NAHASDA); and, contracts with the US Department of Transportation-Federal Highway Administration to plan, design and contract road construction projects through the Moving Ahead for Progress in the 21st Century Act (MAP-21), as amended.

The Chapter continually maintains unmodified (clean) audits and certified financial and managerial systems with annual audits performed by an independent firm according to 2 CFR Part 200 Subpart F-Audit Requirements.

PURPOSE

Ramah Navajo Department of Transportation (RNDOT) routinely replaces equipment based upon age and wear/tear. Any proposed tractor and backhoe/loader must meet the specifications provided by RNDOT.

RFP FORMAT

Proposals will be accepted until **June 15, 2018 at 5:00 PM MDST** or may be hand-delivered to the Procurement Office in Mt. View, New Mexico at the Business Office building. No fax proposals accepted. Any proposals received after the time stated above will be returned unopened. Proposals must be sealed and designated as a proposal for "TRACTOR & BACKHOE/LOADER PURCHASE PROPOSAL - DO NOT OPEN."

TECHNICAL PROPOSAL

Tractor & Backhoe/Loader Dealership shall deliver **THREE (3) COPIES** of their Proposal, to the location specified on or before the closing date and time for receipt of Proposals. ORIGINAL shall be clearly marked as such. The Selection Committee will not collate, merge, or otherwise manipulate the Interested Party's Proposals.

Onsite Interviews/product demonstrations, conference calls or other oral presentation(s) supporting the technical proposal may be requested during the evaluation process. Tractor & Backhoe/Loader Dealership may be asked to provide additional data or oral discussion for the purpose of addressing identified deficiencies in the technical proposal or to clarify any ambiguities.

Tractor & Backhoe/Loader Dealership's Technical Evaluation Points above Seventy-Five (75) Average Points will be deemed qualified.

Tractor & Backhoe/Loader Dealership must provide adequate information in the following areas in their Technical Proposal:

CRITERIA	WEIGHT GIVEN
Responsiveness to the RFP: Tractor & Backhoe/Loader Dealership must provide adequate information that meets or exceeds the RFP requirements in an organized, clear and concise manner.	5
Company Information: Tractor & Backhoe/Loader Dealership must provide their company information and the support services they provide after the sale, if any.	5
Compliance with Tractor Specifications: Tractor & Backhoe/Loader Dealership must provide detailed information on the Tractor & Backhoe/Loader they propose that meets or exceeds the Tractor & Backhoe/Loader Dealership specifications provided.	35
Warranty: Tractor & Backhoe/Loader Dealership must provide adequate Warranty information on the Tractor & Backhoe/Loader proposed.	5
Navajo/Indian Preference: Tractor & Backhoe/Loader Dealership claiming Navajo Preference must provide a copy of their current "Contract and Purchase Certification—Certificate of Eligibility" issued by the Navajo Nation Business Regulatory Department. (Priority #1 will receive 10 points and Priority #2 will receive 5 points).	10
Cost	40
Total	100

COST PROPOSAL

The Cost Proposal must be in a SEALED ENVELOPE separate from the Technical Proposal marked "COST PROPOSAL-DO NOT OPEN". ONLY ONE (1) ORIGINAL SEALED COST PROPOSAL is required and must consist of detail costs.

CONTACT PERSONS

Shane Lewis, Transportation Specialist (505) 775-3264
 Jennifer Pino, Property & Procurement Technician (505) 775-7150

PURCHASING METHOD

RNDOT prefers to purchase outright the specified Tractor & Backhoe/Loader. Ramah Navajo Chapter/RNDOT is a governmental subunit of the Navajo Nation and is tax exempt from New Mexico State sales tax. New Mexico Non-Taxable Transaction Certificate will be issued to dealer upon request.

METHOD OF AWARD

Award will be made to the most qualified Tractor & Backhoe/Loader Dealership, whose proposal meets or exceeds the technical specifications and within budget. RNDOT reserves the right to award multiple offerors (vendors) for this purchase.

GENERAL AND MINIMUM TRACTOR SPECIFICATION

1. Immediate Delivery Requested for New 2018 Year Models
2. Specified Tractor & Backhoe/Loader shall be completely assembled, serviced, and ready for operation as required by the manufacturer and the RNDOT;
3. Tractor & Backhoe/Loader Dealership shall meet all federal and state legal requirements;
4. Tractor & Backhoe/Loader Dealership must be assembled in North America;
5. Tractor & Backhoe/Loader shall carry the manufacturer's standard warranty as offered to the general public. Warranty shall apply from the date the unit is accepted and approved by the RNDOT as meeting all specifications;
6. Tractor & Backhoe/Loader Dealership fuel tanks and reservoirs must be filled to full capacity at time of delivery;
7. All specified options and accessories shall be installed;
8. Specifications are minimum and any references herein to a particular make or model number are intended not to be restrictive, but to set forth an acceptable level of quality and design.

TRACTOR SPECIFICATIONS

Specifications are minimum and any references herein to a particular make or model are intended, not to be restrictive, but to set forth an acceptable level of quality and design: John Deere 5085E Utility Tractor, John Deere 540M Loader, John Deere MX8 Lift-type Center Drive Rotary Cutter, Frontier RB2296 Rear Blade OR EQUAL TO

GENERAL DESCRIPTION: One (1) New Tractor, Loader, Lift-Type Center Drive Rotary Cutter, and Rear Blade

Major Components:	Minimum Specifications (EQUAL TO):	Proposal Meets or Exceeds Specifications:	Proposal Does NOT Meet Specifications:	Comments:
TRACTOR:	Utility Tractor			
	English Operators Manuals and Decal Kit			
	12F/12R Power Reverser Transmission 540/540E			
	Standard Cab			
	Air Suspension Seat			
	Deluxe Cornerpost Exhaust			
	Triple Stackable Rear Deluxe SCVs with Lever Control			
	Dual Stackable Mid Valves with Joystick Control			
	18.4 -30 In. 8 PR R1 Bias			
	MFWD (4 Wheel Drive)			
	12.4 – 24 In. 8PR R1 Bias			
	Mirror LH Telescopic			
	Mirror RH Telescopic			
	Beacon Light Kit			
	Radio – AM/FM			
	Antenna			
	Wiper/Washer, Rear			
LOADER:	Loader			
	US English Manuals			
	Less package			
	Mounting Frame			
	Standard farm loader non-self leveling (NSL) two function			
	Two function hoes and parts			
	Two function single point hydraulic connection (tractor half and loader half)			
	Less hood guard			
	Less ballast box			
	Global Carrier			
	1850-mm (73-in.) global heavy-duty bucket			
	73 In. (1850 mm) Replaceable Bucket Cutting Edge with Hardware			
LIFT TYPE CENTER DRIVE ROTARY CUTTER	Lift-Type Center Drive Rotary Cutter – 540 RPM PTO			
REAR BLADE	Frontier RB2296 Rear Blade			

BACKHOE / LOADER SPECIFICATIONS

Specifications are minimum and any references herein to a particular make or model are intended, not to be restrictive, but to set forth an acceptable level of quality and design: CATERPILLAR Model #420FS 4WDE Backhoe Loader OR EQUAL TO

GENERAL DESCRIPTION: One (1) New Backhoe Loader

Major Components:	Minimum Specifications (EQUAL TO):	Proposal Meets or Exceeds Specifications:	Proposal Does NOT Meet Specifications:	Comments:
BACKHOE LOADER:	420F2 BHL ST, TIER 4, HRC			
	C4.4 ENGINE			
	STICK, EXTENDABLE, 14FT			
	PT, 4WD, STD SHIFT			
	ENGINE, 74.5KW, C4.4 ACERT, T4F			
	HYDRAULICS, GP, 6FCN/8BNK, ST			
	CAB, DELUXE			
	WORKLIGHTS (8) HALOGEN LAMPS			
	SEAT, DELUXE FABRIC			
	BELT, SEAT, 2" SUSPENSION			
	AIR CONDITIONER, T4			
	TIRES, 12.5 80/19.5L-24, FS			
	COUNTERWEIGHT, 1015 LBS			
	STABILIZER PADS, FLIP-OVER			
	RIDE CONTROL			
	RADIO, FM BLUETOOTH			
	PRODUCT LIN, CELLULAR, PL641I			
	COLD WEATHER PACKAGE, 120V HRC			
	GUARD, STABLIZER			
	COUPLER, PG, MANUAL, DUAL LOCK			
BUCKET-GP, 89" 1.30 YD3				
CUTTING EDGE, TWO PIECE				
BUCKET-HD ROCK, 24", 7.0 CFT				

COST PROPOSAL SUMMARY FORM

Bid Item	Description	Quantity	Unit Price	Total Price
1	One (1) New Tractor, Loader, Lift-Type Center Drive Rotary Cutter, and Rear Blade	1 Each		
2	One (1) New Backhoe Loader	1 Each		
3				
Subtotal for New Tractor:				
	Trade-Ins: (See attachment for Details).	Quantity	Trade-In Allowance Per Unit	
1	1992-1997 Massey Ferguson Model 261 Open Canopy Serial #5971 D 30019 Total Miles: 6,720 Issues: Slow hydraulic leaks and vibrates on PTO	1 Each		
2	1979 John Deere 310A Serial #313636	1 Each		
3				
4				
5				
Subtotal for Trade-Ins (DEDUCT):				
Approximate Delivery Time: _____ Days/Months		Grand Total / Total Cost Proposal Amount:		

Dealership Name	Sales Person/Bidder's Printed Name	Sales Person/Bidder's Signature	Date

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p> <hr/> <p>2 Business name/disregarded entity name, if different from above</p> <hr/> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate </p> <p> <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ </p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p> <input type="checkbox"/> Other (see instructions) ▶ _____ </p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p> <hr/> <p>6 City, state, and ZIP code</p> <hr/> <p>7 List account number(s) here (optional)</p>	<p>Requester's name and address (optional)</p> <hr/> <hr/>

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; border: none; text-align: center;">-</td> <td style="width: 25%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; border: none; text-align: center;">-</td> <td style="width: 40%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-		-	
	-		-		
or					
Employer identification number					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; border: 1px solid black; height: 20px;"></td> <td style="width: 5%; border: none; text-align: center;">-</td> <td style="width: 85%; border: 1px solid black; height: 20px;"></td> </tr> </table>		-			
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Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

**NAVAJO NATION CERTIFICATION
Regarding Debarment and
Suspension**

Applicant acknowledges that to the best of his/her knowledge that their company and principal participants on this contract:

1. Are not debarred, suspended, or otherwise slated for debarment, ineligible and/or excluded from participation on Federal, State, and Tribal Government contracts etc.
2. Are not presently nor have been under criminal indictment or civilly charged by a governmental entity (Federal, State, and Tribal Government) for fraud, forgery, falsification, theft, bribery, destruction of records, receiving stolen property and other criminal offenses in the administration of a government contract.
3. Have not been terminated for cause or convenience by a governmental entity in the administration of a government contract (Federal, State, and Tribal Government).
4. If the Navajo Nation determines that the Certificate provided herein is not true, it will be grounds to terminate the contract and pursue other legal remedies.

Applicant's Address

Name & Signature of Applicant

Type or Print Name

Signature Date