



Ramah Navajo Chapter P.L. 93-638

Office of Grants and Contracts

Geospatial Office

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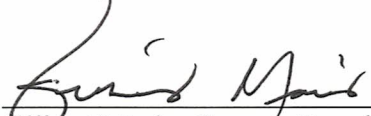
A Federally Funded Organization under the Bureau of Indian Affairs



MEMORANDUM

TO: Whom It May Concern

FROM: 
Timothy Maria, IT Administrator/GIS Specialist

THRU: 
Gilbert Maria, Comm. Develop. Dept. Director

DATE: June 5, 2017

SUBJECT: Physical Address Request – Effective June 5th 2017

Due to conflicts arising regarding physical address request over the phone, please be informed that the Geospatial Office – Community Development Department will no longer be offering Physical Address Verification Letters over the phone, or through FAX (Facsimile) effective **June 5th 2017**.

If you (or a family member) is requesting a Physical Address Verification Letter from our office you would need to come into the office ‘in person’ with *proper Identification (I.D.) to insure that address information is disseminated properly.

This will avoid any miscommunication and inconvenience to our clients.

Your understanding and help in this matter will be appreciated.

Thank You.

* Proper Identification are as follows; Valid New Mexico ID or Drivers License, Social Security Card, Birth Certificate, NN/US Voters Card, Certificate of Indian Blood, and Navajo Nation Identification Card.

Identification is REQUIRED to issue a Physical Address Verification Letter to New Mexico Motor Vehicle Division per Real ID Law effective since November 14, 2016.

Xc: Distribution