

Ramah Navajo Chapter-Office of Grants and Contracts
Ramah Navajo Department of Transportation
HCR 61, Box #13
Ramah, New Mexico 87321
(505)240-8000

Invitation for Bid (IFB 2021-07)
Vehicle Purchase
Due Date: October 22, 2021
Time: 5:00 P.M. MDST

The Ramah Navajo Chapter-Office of Grants & Contracts (the "Chapter") is requesting COMPETITIVE sealed bids from qualified and responsible automobile dealership ("Dealer") to provide:

1. One (1) Used Full size, Crew Cab truck 1500 or greater, 4WD. Preferred model and year 2015 - 2019

Navajo and Indian Preference

This solicitation and work performed under this contract are subject to the requirements of the Navajo Business Opportunity Act (Section 201 through 215). "It is the intent of this Act to grant first opportunity and contracting preference to qualified Navajo-owned or Indian-owned businesses for all contracts, subcontracts, grants and subgrants issued by public and private entities within the Navajo Nation."

Interested dealers must obtain vehicle specifications by contacting Jennifer D. Pino, Procurement Manager at (505)876-9648 including questions pertaining to this Invitation for Bid. Sealed Bids will be accepted until 5:00 P.M. local time, September 24, 2021, or may be hand-delivered to the Procurement Office in Mt. View, New Mexico at the Business Office building. No fax bids accepted. Any bids received after the time stated above will be returned unopened. Bids must be sealed and designated as a proposal for "VEHICLE PURCHASE BID-DO NOT OPEN."

The Chapter reserves the right to determine if a proposal is acceptable in terms of meeting IFB requirements and reserves the right to accept or reject any and all proposals received and waive any informalities and to negotiate with offerors regarding the terms of their proposals or parts thereof and to award the contract in the best interests of the Chapter.

Contact Persons and Telephone numbers:

Dorothy Claw, Program Manager	(505)775-3264
Jennifer Pino, Property & Procurement Manager	(505)876-9648

INVITATION FOR BID (IFB 2021-07)
Vehicle Purchase

Organization Background Information

The Ramah Navajo Chapter, a political sub-unit and a sovereign tribal government of the Navajo Nation, is located on the Ramah Navajo Indian Reservation in the northwestern part of the State of New Mexico, Cibola County. The Chapter, a part of and recognized by the Navajo Nation Tribal Council, receives its authority to contract community service programs directly with the Bureau of Indian Affairs, US Department of the Interior pursuant to Public Law 93-638 Indian Self-Determination and Educational Assistance Act; subcontracts the community housing program through the Navajo Nation and Navajo Housing Authority through Public Law 104-330 Native American Housing and Self-Determination Act (NAHASDA); and, contracts with the US Department of Transportation-Federal Highway Administration through the Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA), as amended. The Chapter continually maintains certified financial and managerial systems with annual audits performed by an independent firm according to the Single Audit Act of 1996.

Purpose

The Chapter routinely replaces fleet vehicles based upon high mileage and normal wear and tear. The specified vehicle must be ideal for traveling on highways and off-roads.

Sealed Bid Format

Sealed Bids will be accepted until 5:00 P.M. MDST (local time), September 24, 2021 or may be hand-delivered to the Procurement Office in Mt. View, New Mexico at the Business Office building. No fax bids accepted. Any bids received after the time stated above will be returned unopened. Bids must be sealed and designated as a proposal for "VEHICLE PURCHASE BID-DO NOT OPEN."

Contact Persons

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Purchasing Method

The Chapter prefers to outright purchase the specified vehicle. The Chapter is a governmental subunit of the Navajo Nation and is tax exempt from New Mexico State sales tax. New Mexico Non-Taxable Transaction Certificate will be issued to dealer upon request.

Method of Award

To the lowest responsible bidder meeting or exceeding specifications, terms and conditions. If applicable, the Chapter reserves the right to award to multiple vendors per items, reduce or increase quantity, whichever in the Chapter's judgment, best serves the interest of the Chapter.

Instructions

- A. Dealer must provide vehicle specifications, details and vehicle brochure for review;
- B. Dealer must indicate any deviations from minimum vehicle specifications on bid;

- C. Dealer must provide estimate time of delivery upon award;
- D. Dealer must provide written bid amount (net cost FOB vendor's place of business);
- E. Dealer must provide trade-in allowance for vehicle proposed as trade-in, if any.

GENERAL AND MINIMUM VEHICLE SPECIFICATION

1. Immediate Delivery Requested for 2015 - 2019 Year Model. Vehicle must be available at Dealer's place of business for immediate acquisition.
2. Specified vehicle shall be completely assembled, serviced, and ready for operation as required by the manufacturer and the Chapter;
3. Vehicle shall be a used 2015 - 2019 year model;
4. Vehicle shall meet all federal and state legal requirements;
5. Vehicle must be assembled in North America;
6. Vehicle shall carry the manufacturer's standard warranty as offered to the general public. Warranty shall apply from the date the unit is accepted and approved by the Chapter as meeting all specifications;
7. Vehicle fuel tank and reservoirs must be filled to full capacity at time of delivery;
8. All specified options and accessories shall be installed;
9. Specifications are minimum and any references herein to a particular make or model number are intended not to be restrictive, but to set forth an acceptable level of quality and design.

VEHICLE SPECIFICATIONS

Specifications are minimum and any references herein to a particular make or model are intended, not to be restrictive, but to set forth an acceptable level of quality and design.				
GENERAL DESCRIPTION: One (1) Used Full size, Crew Cab truck 1500 or greater, 4WD, Model Year 2015 -2019				
Major Components:	Minimum Specifications:	Bid Meets or Exceeds Specifications:	Bid Does NOT Meet Specifications:	Comments:
BODY	One (1) Used Full Size, Crew Cab 4X4 Truck			
	Color: Optional			
MECHANICAL	5.3L 8-Cylinder Gas Engine			
	Unleaded Gasoline, Flex Fuel			
	6 Speed Automatic Transmission with Overdrive			
	4 Wheel Drive, Automatic Transfer Case			
	4 Wheel Anti-Lock Break System			
ELECTRICAL	150 Amp Heavy Duty Alternator			
	Heavy Duty Battery, 660 Cold Cranking AMP Minimum			
INTERIOR	Rear view camera, blind spot monitoring			
	Air Condition, CFC Free, Front/Rear, Factory Installed, Integrated with Heater/Defroster Unit			
EXTERIOR	Fog Lamps			
	Windshield, Factory Standard			
	Windshield Wipers with Washer: Factory Standard			
CAPACITIES	Fuel Tanks: Maximum Capacity Available			
TIRES & WHEELS	Wheel, Factory Standard			
	Spare Tire, Full Size with Lock			
	Tire Pressure Monitoring System			
ACCESSORIES	AM/FM/CD Radio			
TOWING	Towing Package/Trailer Tow			
WARRANTY	Standard			
OPTIONAL FEATURES	Engine Block Heater			

BID FORM

Bid Item	Description	Quantity	Unit Price	Total Price
1	One (1) Used Full size, Crew Cab truck 1500 or greater, 4WD, Model Year 2015 -2019	1 Each		
Subtotal for New Vehicles:				
	Trade-Ins: (See attachment for Details)	Quantity	Trade-In Allowance Per Unit	
1	2008 Toyota 4Runner, Mileage: 210,905 VIN# JTEBU14R18K030387	1 Each		
Subtotal for Trade-Ins (DEDUCT):				
Approximate Delivery Time: _____ Days/Months		Grand Total / Total Bid Amount:		

Dealership Name	Sales Person/Bidder's Printed Name	Sales Person/Bidder's Signature	Date